**Alfalfa House Members’ Council Meeting 27 May 2021**

**Co-Managers’ Report**

**Repairs and Maintenance**

**Fridges** were serviced this month. We were told the fridges are running well and there does not seem to be any access water going in the floors. They need to be serviced twice a year. The next service will be before the summer months.

**Airconditioning** in the store was leaking around the store sink area as there was a blockage in the pipes. The store air conditioning unit needed a deep clean. Both air conditioning units were serviced. We will do the servicing twice a year.

**Food Premises Inspection by Inner West Council**

Annual Food Premises inspection took place this month. The inspector made an assessment reviewing every aspect of the premises. She asked staff on duty questions and took many photographs. We received a follow up report this week. Alfalfa House is compliant on all requirements except our handwashing facility next to the toilet. There needs to be a single spout for hot and cold water.

We received one quote to do this repair amounting to $400.00 and we are waiting for a 2nd quote.

**Nut Mylk Machine**

Since we have a favourable result from the food inspection we are now going ahead to order the nut mylk machine.

**Kombucha on tap** is discontinued. We are looking at alternative products to put in that space.

**Cancellation of Inactive members**

We sent out approximately 1,140 emails to inactive members (those who have not shopped for two years and more). To those who had their emails bounced we sent out approx. 70 letters. We received some very positive emails from many old members who said they have mostly moved away and therefore do not shop with us anymore. A handful so far have come to shop to keep their membership active. One or two members are stuck overseas due to the restricted travel back to Australia. In July we will present to MC the list of names and member numbers of those members we are cancelling.

**Stocktake**

We have decided to do a stocktake on 30 June. We hope to simplify the process and do a volunteer call out for that date.

**Veggie Boxes**

We have had only one or two veggie box orders and are looking to review the online offering – for example offering a fruit bag, smaller veggie box, milk and bread. We will also offer delivery within a 5km radius from the co-op. We will work with Tara on adjusting the online shop.

**Sales**

Our sales have not been brilliant. The week of COVID restrictions did not help us. We need to continue with our engagement activities and continue to recruit new members. Activities like the workshops, plant and bake sales, etc. will help.