Co-Managers’ Report

Carina Fisk Charlton

**Produce update**

Produce from Block 11 is currently unavailable due to flooding on their property. We will replace the items normally ordered from them with produce from our wholesalers until they are back up and running. We are still able to order from Moonacre, however, there is less available than usual again due to flooding. Pocket City Farm has just planted so there may be produce available from them soon. I am looking into more farmer direct options.

**Veggie boxes**

We would like to bring veggie boxes back to the coop. They will contain fresh, organic produce that is packed and collected the same day the produce is received. We would also like to offer bread from Brickfields, pastries, and Country Valley milk or any of our plant-based milks to be collected with the veggie box.

The boxes will be available once a week on Tuesdays to start, pick up after 1pm. Deadline for ordering will be 12pm Monday so I can do the produce order that afternoon. I have written a “veggie box procedure” to be followed.

Our (updated) to do list:

* Collect the right size boxes
* Order 1L bottles for milk
* Advertise in the next newsletter

I am happy to discuss the idea of offering delivery and would welcome any suggestions on how to make that happen.

**New staff**

**Eleanor started last Friday and is currently in training. We are interviewing another candidate, Mickey, on Monday 29th.**

**Presentation**

We are working on shop presentation. Staff and volunteers are keeping on top of refilling and restocking to ensure the shop looks abundant. New “out of stock” labels have been made for items unavailable that week. I am also working on new labels for pricing.

Produce baskets have been purchased to improve the presentation of the shop and I am looking at bread baskets.

**Stock loss/Bread**

Unfortunately, over the last few weeks we have had to stock loss a lot of bread. Last week we lost six loaves of bread, three of those from brickfields. The previous week was eight loaves. Most of our suppliers have a $50 minimum order so I am planning on cancelling the bread on Wednesday (bread & butter) and asking if we can reduce our standing orders with Brickfields. When sales improve and we are getting more foot traffic, I can look at increasing the orders again. I also plan to bring in new bread items such as ciabatta rolls, baguettes, flatbreads etc.

We do have Georgina taking most, if not all our stock lost items (so they are not wasted). This includes produce and bread which Georgina uses to make meals for homeless women.

**Trading hours**

To be discussed at the MC meeting.